



मिसिल सं/F.No: 8-481/NIH/CME-Prg./2025/1028
राष्ट्रीय होमियोपैथी संस्थान / National Institute of Homoeopathy
एकस्वायत्त संस्था / An Autonomous Institute
भारत सरकार / Govt. of India
आयुष मंत्रालय / Ministry of Ayush

दूरस्थ परिसर / Satellite Campus

सेक्टर- A8 /Sector - A8,
चौधरी रामदेव चौक /Chaudhary Ramdev Chowk,
नरेला, दिल्ली - 110040 /Narela, Delhi - 110040

मुख्यालय / Headquarter

ब्लॉक-जी.ई.सेक्टर-३ /Block-GE, Sector-III
साल्ट लेक, कोलकाता-७००१०६ /Salt Lake, Kolkata-700106
फोन नं / Ph. No. 033-2337-0969/70
दिनांक /Dated:31/08/2026

To,
The Vice-Chancellors/Directors/Deans/Principals of Homoeopathic Medical Colleges/Institutions

Subject: Nomination of Teacher(s) for 6-Days Continuing Medical Education (CME) Programme under the AYURGYAN Scheme by the Ministry of Ayush, Govt.of India for Teacher(s) on Materia Medica from 21.09.2026 to 26.09.2026 – reg.

Madam/Sir,

The National Institute of Homoeopathy (NIH), Kolkata, established on 10 December 1975, is an autonomous institute under the Ministry of Ayush, Government of India. It is a premier institute of Homoeopathy with a 100-bedded NABH-accredited hospital attached to the teaching institute, offering Undergraduate and Postgraduate courses in Homoeopathy.

In the present healthcare scenario, there is a continuing need to upgrade the professional competence, skills and capacity of healthcare professionals. Emerging trends in healthcare and evolving scientific evidence necessitate periodic enhancement of professional knowledge among teachers, practitioners, researchers and other healthcare professionals. The AYURGYAN Scheme aims to facilitate need-based professional training for AYUSH personnel and bridge existing knowledge and skill gaps.

In this regard, NIH, Kolkata, is organizing a 6-Days Continuing Medical Education (CME) Programme under the AYURGYAN Scheme for Teachers on Materia Medica from 21.09.2026 to 26.09.2026.

TRAINEE GUIDELINES / TERMS AND CONDITIONS

The nominated teacher(s) shall be informed of and shall comply with the following terms and conditions applicable to trainees:

1. Eligibility of Trainees

- Only full-time teachers of the Materia Medica department of a recognized Institute/College by NCH are eligible to attend the CME programme
- A trainee may attend a maximum of two CME programmes in a year.
- Teachers who have attained or are approaching the prescribed age of superannuation of 60 years shall not be eligible for participation.

2. Number of Trainees

- As per the programme guidelines, the number of trainees is limited to **20–30 participants**, on a first-come, first-served basis, subject to availability of seats and approval by NIH, Kolkata.
- Trainees may be nominated from any State/Union Territory.

3. Criteria for Selection of Trainees

Priority may be given to:

- i. Trainees who have attended a lesser number of CME programmes.
- ii. Trainees based on seniority.

4. Submission of Bio-data

- i. The brief bio-data of each trainee shall be submitted duly certified by the Principal/Head of the Institute/College, certifying that the trainee is a registered in any state homoeopathic council under the provisions of the National Commission for Homoeopathy (NCH).

5. Boarding and Lodging for Outside Trainees

- i. An amount of ₹2,400/- per trainee per day is admissible towards boarding and lodging for outside trainees, including working lunch, tea/coffee, biscuits and mineral water, as per the applicable provisions of the Scheme.
- ii. NIH, Kolkata, shall arrange boarding and lodging for outside trainees on a twin-sharing basis for a maximum period of seven days.
- iii. Where boarding and lodging is arranged by the Institute under the Scheme, outside trainees shall not be permitted to stay elsewhere during the training period.

6. Boarding Charges for Local Trainees

For local trainees, an amount of ₹350/- per candidate per day is admissible towards boarding charges, as per the provisions of the Scheme. The same shall be utilized by NIH for arranging working lunch, tea/coffee, biscuits and mineral water.

7. Travel Expenses / TA

Travel expenses shall be admissible as per the provisions of the Scheme, subject to the following:

- i. Actual fare or fare up to AC 2-tier railway fare, whichever is less, by the shortest rail route from the trainee's hometown.
- ii. Tickets should be booked through the railway ticket counter or IRCTC.
- iii. Where travel is undertaken by train/bus, the actual fare or fare up to AC 2-tier railway fare, whichever is less, shall be admissible, subject to the applicable Scheme provisions.
- iv. Admissible TA shall be paid by the Institute at the end of the programme upon submission of original journey tickets and subject to fulfilment of the prescribed attendance requirements.
- v. The trainee shall submit the prescribed TA Form and PFMS Form with bank account details for processing of payment.
- vi. No amount shall be paid to trainees except admissible TA and food bills not exceeding Rs. 300/- during the journey on production of bills.

8. Local Conveyance / Taxi

- i. No taxi fare or other local conveyance charges shall ordinarily be borne by NIH, Kolkata.
- ii. Where the required journey is not covered by rail, admissible Government-service bus fare may be considered against production of the original bus ticket, as per the Scheme provisions.

9. Timings and Full Attendance

- i. The duration of the CME programme shall be exclusive of journey time.
- ii. The nominated trainee shall attend the programme for the entire duration of all six consecutive days.
- iii. Payment of TA and other admissible benefits shall be subject to fulfilment of the prescribed attendance requirements.

10. Participation Certificate

- i. A Participation Certificate shall be issued only to trainees having full attendance in the CME programme, as per the prescribed guidelines.
- ii. The period of training shall be treated as on duty for nominated trainees as applicable.

11. Compliance with Programme Rules

- i. The nominated trainees shall comply with the programme schedule, attendance requirements, academic programme, administrative instructions and other directions issued by NIH, Kolkata, for the successful conduct of the CME programme.
- ii. Trainees shall also submit the prescribed Feedback Report in the format given at Annexure-E of the CME Guidelines.
- iii. The deputed AYUSH Teaching Institutions shall ensure that the knowledge and skills acquired by the trainees during the CME programme are appropriately utilized in their respective institutions/patient-care facilities through suitable deployment.
- iv. Trainees deputed by any Government Institution/Department shall submit an undertaking that they shall not claim TA/DA or any other financial benefit from their concerned Institution/Department for attending the CME programme if such expenses are reimbursed under the CME Programme.

12. Confirmation of Enrolment

- i. Mere submission of a nomination/application shall not constitute confirmation of enrolment.
- ii. The selected candidates shall be informed through e-mail and the NIH website, <https://nih.ayush.gov.in>, on or after 12.09.2026.
- iii. Candidates shall attend the CME programme only after receipt of confirmation of their selection/enrolment.
- iv. All concerned are advised to regularly visit the NIH website for further instructions and updates.

13. Undertaking by the Nominating Authority

- i. The nominating authority shall certify that the information furnished in respect of the nominated teacher(s) is true and correct to the best of its knowledge and as per official records.
- ii. The nominated teacher(s) shall be relieved, as required, to attend the CME programme at the National Institute of Homoeopathy, Kolkata, from 21.09.2026 to 26.09.2026.
- iii. The nominating authority shall ensure that the nominated teacher(s) are duly informed about the eligibility criteria, travel rules, boarding/lodging provisions, attendance requirements and other terms and conditions of participation.
- iv. You are, therefore, requested to kindly forward the nomination(s) of eligible Teacher(s) on Materia Medica for participation in the aforesaid CME programme.
- v. The original nomination letter, duly signed and stamped by the competent nominating authority, shall be sent by post/personally by hand on the first day of the CME programme to the NIH, Kolkata, for official record.
- vi. An advance intimation/soft copy (PDF) of the nomination may be sent by e-mail to admin.nih@nic.in, with a copy to drcnayak@gmail.com, on or before 11.09.2026, to facilitate necessary arrangements.

CME Coordinator: Dr. Chintamani Nayak

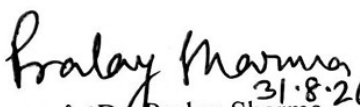
Head of the Department, Materia Medica

Mob. No.: 9433161854

Email: drcnayak@gmail.com

Thanking you,

भवदीय / Yours faithfully,


31.8.26
डॉ. प्रलय शर्मा / Dr. Pralay Sharma
निदेशक / Director

APPLICATION FORM

6-Days Continuing Medical Education (CME) Programme on Materia Medica

under AYURGYAN Scheme by the Ministry of Ayush, Govt.of India | 21.09.2026 to 26.09.2026

To

The Director,
National Institute of Homoeopathy,
Block – GE, Sector – III, Salt Lake,
Kolkata – 700 106.

Sir,

Recent
passport size
photograph

Please enroll my name for the Continuing Medical Education (CME) Programme on Materia Medica under AYURGYAN Scheme from 21.09.2026 to 26.09.2026. (Please fill in **BLOCK LETTERS**.)

1. Full Name			
2. Age / Date of Birth / Gender	Age: _____ D.O.B.: _____ Gender: _____		
3. Aadhar number			
4. Educational Qualifications	Degree	Year of Passing	University/Institution
	BHMS		
	MD(Hom.)		
5. Correspondence Address			
6. Address of College			
8. Telephone / Mobile / E-mail	College: _____ Mobile: _____ E-mail: _____		
9. Designation			
8. Experience	(a) Teaching: _____ Years Department: _____ (b) Professional: _____ Years (c) Research: _____ Years		
9. Previously attended any CME Programme?	Yes / No If Yes, when and where: _____		
10. Council Registration Details: (Attach a copy of Homoeopathic registration under NCH/concerned State Homoeopathic Council)	Council Registration Number: _____ Name of the Council/Board: _____ Date of Registration: _____		

UNDERTAKING

*I _____ undertake that the information provided by me is correct to be best of my knowledge and I have not concealed any relevant information. If the information provided by me is found false/inaccurate at any stage, I will be liable for disciplinary action (as the case may be) and recovery of funds spent against me if any. I shall **not claim TA/DA or any other financial benefit from my concerned Institution/Department** for attending the CME programme if such expenses are reimbursed under the CME Programme.*

Date: _____

Signature of the Applicant

Recommendation of Head of the Institution

The application of Dr. _____ working in the Department of _____ as _____ since _____ is recommended for undergoing the Continuing Medical Education (CME) Programme on Materia Medica at the National Institute of Homoeopathy. The details furnished by the applicant are true to the best of my knowledge and as per the college/office records, and he/she is a registered practitioner under the provisions of the National Commission for Homoeopathy (NCH).

Date: _____

Signature of the Head of the Institute with seal