



राष्ट्रीय होम्योपैथी संस्थान, दिल्ली

(स्वायत्त संस्थान, आयुष मंत्रालय, भारत सरकार)

National Institute of Homoeopathy, Delhi

(An Autonomous Institute under Ministry of Ayush, Govt. of India)

A Satellite Campus of NIH, Kolkata

सेक्टर-ए 8, चौधरी रामदेव चौक, नरेला, दिल्ली - 110040

Sector-A8, Chaudhary Ramdev Chowk, Narela, Delhi - 110040



भारत 2023 INDIA

वैद्य कृष्ण

THE EARTH - ONE FAMILY - ONE FUTURE

F.No. B-11011/2/2025-US C1/1-Part(1)/484

Comp. No.: 357

Dated: 24.03.2026

OFFICE ORDER

In partial modification of this Institute Office Order No. 8-128/NIH Delhi/Gen. Corrs./2022/PL.II/3075 dated 05.03.2024 (copy enclosed), the Director, National Institute of Homoeopathy (NIH) is pleased to reconstitute the **Collegiate Student Grievance Redressal Committee (CSGRC)** at NIH, Delhi, in compliance with the *UGC (Redress of Grievances of Students) Regulations, 2019* issued vide Notification No. 14-4/2012 (CPP-II) dated 06.05.2019, for redressal of grievances/complaints received from the students of NIH, Delhi.

2. The composition of the CSGR Committee, NIH, Delhi shall be as under:

- | | | |
|--|---|-------------|
| 1. Dr. Jitendra Kumar, Associate Professor | - | Chairperson |
| 2. Sh. Dhirender Khatri, Administrative Officer | - | Member |
| 3. Dr. K K Rathibha, Assistant Professor | - | Member |
| 4. Dr. Ajith Kumar K, Assistant Professor | - | Member |
| 5. Dr. Reshma P, Resident Medical Officer | - | Member |
| 6. Dr. Priyanka Kaushik, Resident Medical Officer | - | Member |
| 7. Dr. Grace Thokchom, Assistant Professor, Dept. of Psychiatry | - | Member |
| 8. Dr. Chada Sai Krishna, PGT, 2 nd Batch, NIH, Delhi | - | Invitee |
| 9. Sh. Amit Kumar, Head Clerk | - | Convener |

3. The Convener shall be responsible for convening meetings of the Committee, maintaining records and minutes thereof, processing grievances, and ensuring timely follow-up action on the decisions/recommendations of the Committee.

4. The Committee shall function strictly in accordance with the provisions of the *UGC (Redress of Grievances of Students) Regulations, 2019* and shall, inter alia, ensure the following:

- The meetings of the Committee shall be held at least once in a month or as and when required.
- The Committee shall adhere to the principles of natural justice while examining the grievances.
- Each grievance shall be disposed of within a period of 15 days from the date of receipt, as far as practicable.

5. In case of any difference of opinion among the members of the Committee or dissent of the PGT representative, the recommendations of the Committee, along with the dissent note, if any, shall be submitted to the undersigned, for onward submission to the Director, NIH, for appropriate directions/orders.


(Yogesh Kadfan)

Joint Director (Admn.)

National Institute of Homoeopathy, Delhi

Distribution:

- All concerned Officials/PGT mentioned above.

Copy to (for information):

- The Director, National Institute of Homoeopathy.
- The Joint Director (Admn.), National Institute of Homoeopathy, Kolkata.
- Administrative Officer, NIH, Kolkata.
- Hindi Section, NIH, Delhi - for Hindi version.
- Office Order File, NIH, Delhi.
- Notice Board, NIH, Delhi

E-mail: admin.nih@nic.in
Website: www.nih.nic.in



निसिल सं/ F.No: 8-128/NIH Delhi/Gen. Corrs./2022/Pt. II/ 5075
राष्ट्रीय होमियोपैथी संस्थान / National Institute of Homoeopathy
एकरवायत्त संस्था / An Autonomous Institute
भारत सरकार / Govt. of India
आयुष मंत्रालय / Ministry of Ayush

Satellite Campus

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साल्ट लेक, कोलकाता-700106 / Salt Lake, Kolkata-700106
फोन नं / Ph. No. 033-2337-0969/70
दिनांक / Dated: 05/03/2024

कार्यालय आदेश / OFFICE ORDER

In compliance with the University Grant Commission Notification No.14-4/2012(CPP.II) dated 6th May, 2019, a Collegiate Student Grievance Redressal Committee (CSGRC) is hereby constituted for redressal of the complaints/grievances received from any students of National Institute of Homoeopathy, Delhi.

The composition of the CSGR Committee for NIH, Delhi is as follows:

S. No.	Name of Member	Designation	Appointed As
1.	Dr. Subhas Singh	Director	Chairperson
2.	Dr. Subhash Chaudhary	Officer in Charge	Member
3.	Dr. Jitendra Kumar	Assistant Professor	Member
4.	Dr. Bhavana Garg	Pathologist (Contractual)	Member
5.	Dr. Gaytri Gumber	PGT, 1st Batch NIH Delhi	Special Invitee

1. The term of the above members and the special invitee shall be two years.
2. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
3. In considering the grievances before it, the CSGRC shall follow principles of natural justice.
4. The CSGRC shall send its report with recommendations, if any, to the Vice-Chancellor of the affiliating University and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the compliant.

This issues with the approval of the Competent Authority.

Handwritten signature and date: 05.03.24

संयुक्त निदेशक (प्रशासन) / Joint Director (Admin.)

प्रतिलिपि प्रेषित / Copy to

1. PA to Director.
2. All Officials/Members mentioned above.
3. Dr. Subhash Chaudhary, Officer in Charge, NIH Delhi.
4. Accounts Officer - I/C, NIH.
5. Office Superintendent, NIH.
6. Office Superintendent I/C, NIH
7. Concerned file