

ईमेल/E-mail: admin.nih@nic.in
वेबसाइट/Website: nih.ayush.gov.in



राष्ट्रीय होम्योपैथी संस्थान/National Institute of Homoeopathy

एकस्वायत्त संस्था/An Autonomous Institute

भारत सरकार/Govt. of India

आयुष मंत्रालय/Ministry of Ayush

सैटेलाइट परिसर/Satellite Campus:

सेक्टर - ए 8,/Sector - A8,
चौधरीरामदेवचौक,/Chaudhary RamdevChowk,
नरेला, दिल्ली - 110040/Narela, Delhi - 110040

मुख्यालय/Headquarters:

ब्लॉक-जीई, सेक्टर- III,/Block-GE, Sector-III,
साल्टलेक, कोलकाता-700106/Salt Lake, Kolkata-700106
फोननं./Ph. No. 033-2337-0970

F. No. M-13/37/2025-US/C1/1

दिनांक /Dated:05/ 03/ 2026

Advertisement No. Con./02/2026

WALK IN INTERVIEW

National Institute of Homoeopathy, an Autonomous Institute under the Ministry of Ayush, Govt. of India, invites eligible Indian candidates for Walk-in-Interview for the below mentioned posts on **Contractual Basis** for a period of **one (01) year**.

The Interview will be held at **National Institute of Homoeopathy, Delhi located at Sector-A8, Chaudhary Ramdev Chowk, Narela, Delhi-110040** on **17.03.2026** at **11:00 A.M.**

1. Library cum Documentation Officer(01 Post) consolidated salary of ₹ 56,100/- per month

Essential and minimum Qualification:

1. Bachelors' Degree in Library Science from a recognized University.
2. Two (02) Years professional experience in a Library including Documentation and Bibliographical work.

Or

Post Graduate Degree in Library Science from a recognized University.

Age limit:

Not exceeding 35 years as on date of Interview (relaxable as per norms for candidates belonging to SC/ST/OBC category and Govt. Autonomous Body employees in accordance with Order issued by Govt. of India from time to time.)

Desirable:

1. Working knowledge of Computer.

2. Laboratory Technician (02 Posts) consolidated salary of ₹ 35,400/- per month

Essential and minimum Qualification:

1. Degree in Science with Diploma in Medical Laboratory Technology (DMLT) from UGC recognized University/Institution.
2. 5 years of experience in Laboratory Technology in a Govt./Autonomous/Reputed Hospital/Institution's Laboratory.

Age limit:

Not exceeding 30 years as on date of Interview (relaxable as per norms for candidates belonging to SC/ST/OBC category and Govt. Autonomous Body employees in accordance with Order issued by Govt. of India from time to time.)

Desirable:

1. Working knowledge of Computer.

3. Head Clerk (01 Post) consolidated salary of ₹ 35,400/- per month

Essential and minimum Qualification:

1. Graduate Degree in any discipline from recognized University.
2. Knowledge of office procedures/budget/accounts and commercial audit/internal audit.

Age limit:

Not exceeding 30 years as on date of Interview (relaxable as per norms for candidates belonging to SC/ST/OBC category and Govt. Autonomous Body employees in accordance with Order issued by Govt. of India from time to time.)

Desirable:

1. 2 years of experience in reputed institute.

4. System Administrator (01 Post) consolidated salary of ₹ 35,400/- per month

Essential and minimum Qualification:

1. Graduate degree in Information Technology/Computer Science.
2. 2 years of experience as System Administer in reputed institute having knowledge in web page designing and networking.

Age limit:

Not exceeding 30 years as on date of Interview (relaxable as per norms for candidates belonging to SC/ST/OBC category and Govt. Autonomous Body employees in accordance with Order issued by Govt. of India from time to time.)

Terms & Condition:

- 1) The candidate who fulfils the eligibility criteria may attend the Interview along with the application in the prescribed format attached as **Annexure-I** with self-attested photocopies and original certificates of essential educational qualification, experience, mark sheets, birth certificate, passport-size photograph, etc.
- 2) The interested candidates may also, in their own interest, ensure that they fulfill the eligibility conditions. Ineligible candidates will not be allowed to appear for the interview. Verification of documents/certificates will be done before the interview.
- 3) In case of a large number of candidates reporting for test/ interview, the Competent Authority reserves the right to shortlist the candidates by adopting appropriate criteria. Further, the interview may also be held on another date.
- 4) Applications incomplete in any aspect will be summarily rejected.
- 5) No TA/DA, boarding/lodging charges will be paid for attending the interview.
- 6) Canvassing, in any form, will lead to the disqualification of the candidate.
- 7) No advance application is to be sent. Applications will be collected at the venue of the walk-in-interview/ skill Test.
- 8) The posts are purely contractual, and the candidate does not hold any right to claim permanent appointment.
- 9) Period of Engagement: The engagement shall be made initially for a period of one year, which may be extended subject to satisfactory performance of the candidate and functional requirement of the Inst.
- 10) Duty Hours: Six working days from 9 AM to 5.30 PM with 30 minute Lunch Break from 1.30 to 2.00 PM. The candidate may be called for duty on Sunday or any Holiday, depending on the functional requirement of the project, as and when required. Further, the duty hour i.r.o. such posts on shift basis may be fixed by the respective departmental/sectional heads.
- 11) The Competent Authority reserves the right to modify the duty hours as per functional requirements.
- 12) They will be entitled to 1.5 days leave on each calendar month calculated according to the English calendar.
- 13) Age relaxation shall be admissible as per Govt. of India Guidelines.
- 14) The crucial date for calculation of upper age limit and qualification of the candidate will be determined as on the date of interview.
- 15) The candidate should not have been convicted by any Court of Law.
- 16) The Competent Authority reserves the right of any amendments, cancellations and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- 17) The contract can be terminated without any notice by the competent authority, if at any time the conduct, performance and activities of the individual are found detrimental to the interests of the Institute.
- 18) The selected candidates will have to sign a non-disclosure undertaking.
- 19) The candidate should be ready to join immediately.
- 20) The decision of the Director is final & binding.

Director
Sd/-

NATIONAL INSTITUTE OF HOMOEOPATHY – KOLKATA

APPLICATION FOR THE POST OF

Affix passport
size photograph
here

ADVERTISEMENT No. Con./02/2026

1	Name of the candidate in Block letters			
2	Father/Husband Name			
3	Mother's Name			
4	Date of Birth (in Christian era) DD/MM/YY			
5	Age as on interview date			
6	Sex	Male	Female	
7	Nationality			
8	Religion			
9	Whether belong to SC/ST/OBC/PwD			
10	Marital status			
11	Whether working in Central/State/UT/Autonomous Body etc.,			
12	Languages known			
13	Address for communication			
14	Permanent address			
15	Telephone No./Mobile No.			
16	E-mail ID			

17. Educational Qualification (Starting from Matriculation or equivalent and onwards)

Sl. No.	Examination Passed	Year	Name of School/Board	Class Division	% of marks	Main subjects
1	X & equivalent					
2	XII/Inter/PUC					
3	Diploma					
4	Degree					
5	Others if any					

18. Experience: (Including present employment)

Sl. No.	Name of the Employer	Designation of the Post held & nature of appointment	Pay Scale/Salary	Date of Joining/leaving	Nature of duties performed

19.	Any other information such as training, publication etc., in support of suitability of the post.	
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I hereby solemnly declare that the information given above is true and correct to the best of my knowledge, belief & not suppressing any material facts which disqualify my candidature. In case, if any facts come to knowledge of NIH after the selection, I am liable to be terminated from the service.

Place:

Date:

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Signature of the Applicant